

## ASIC Tier 2 – Basic Deposit Taking Products, Non-Cash Payment Facilities & General Insurance course outline

### Course overview

This Training and Assessment Package has been designed to fulfill the requirements of the Australian Securities and Investment Commission (ASIC) for Training of Authorised Representatives in the Financial Services Industry at ASIC Tier 2 level.

### Course outcome

This course will equip you with the theory, knowledge and skills to provide advice to retail clients on Tier 2 Basic Deposit Products, Non Cash Payment Products and General Insurance Products and Services. The strength of this course, apart from satisfying adult learning principles of choice and flexibility, is that our training can be applied in an everyday workplace environment.

### Education pathway

The ASIC Tier 2 course is one of 5 short courses tailored for individuals employed in the Financial Services Industry. Other short courses to consider are:

- Introduction to Consumer Lending (2-days)
- Introduction to Mortgage Lending (1-day)
- Introduction to Commercial Lending & Lending to the Self-Employed (2-days)
- Introduction to Credit Control and Collections (2-days)

### Who should enrol?

The course has been developed to cater for Financial Services staff that provide financial product advice in relation to Basic Deposit Products, Non Cash payment Products and General Insurance products to retail customers.

### Course entry requirement

This is a course open to existing Financial Services staff with no pre-requisite qualifications. In order for participants to successfully gain the intended knowledge of this course, they are expected to be financially numerate and literate.

### Assessment

Workshop role plays with participants to assess skills and workbook assessment for the knowledge component of the course. Some pre-course work is required. Course participation provides opportunity to acquire knowledge and skill-based learning through teaching, structured learning activities, case studies and networking. Upon successful completion of the 2-day workshop or Distance Learning program, participants will be awarded a Statement of attainment for the 2 ASIC units from Certificate III in Financial Services.

To find out how to *fast-track* your career in the dynamic financial services industry, **call a training adviser on 1300 559 666**



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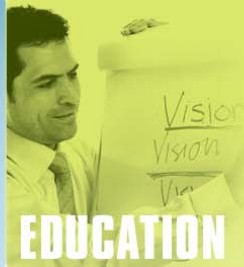
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[www.futurestaff.com.au](http://www.futurestaff.com.au)



## ASIC Tier 2

### (2-day Workshop or Distance Learning) Course Outline

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#### Training delivery

Participants undertake the training in a facilitator led two (2) day face-to-face Workshop Course or by Distance Learning.

#### Workshop Course

The workshop combines teaching, case study tutorials and activities to ensure participants demonstrate acquiring the required skills and knowledge. Successful candidates complete the course in two days with no assignments or exams.

This workshop course is facilitated by professional trainers with extensive Financial Services Industry experience.

#### Distance Learning

Students of the ASIC Tier 2 course have up to 6 months to complete the required study. Students are sent course material in hard copy format with all resources provided. Students have telephone and email access to qualified practitioners who provide timely assessment and feedback. Once assessment activities are completed, participants simply mail their workbook to FutureStaff for assessment. Activities are normally assessed within 14 working days. Should any activity be deemed 'not competent', written feedback will be supplied in order to provide candidates with the opportunity to resubmit the activity.

Visit our website for workshop course schedule [www.futurestaff.com.au](http://www.futurestaff.com.au)

#### Course content

##### Part 1 – Financial Services

- The Economic Environment
- Financial Markets
- Financial Products
- Taxation Issues
- Disclosure and compliance
- Ethical Advising

##### Part 2 – Customer Service

- Identifying Customer Needs
- Promoting Sales and Products and Services
- Referring Customers

To register for this course please complete pre-enrolment form available on our website and email to [training@futurestaff.com.au](mailto:training@futurestaff.com.au) or fax to **(02) 9231 4124**.

Note: Terms of training delivery including cancellation policy can be viewed at [www.futurestaff.com.au](http://www.futurestaff.com.au)



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